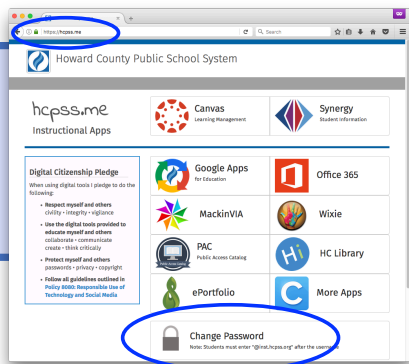


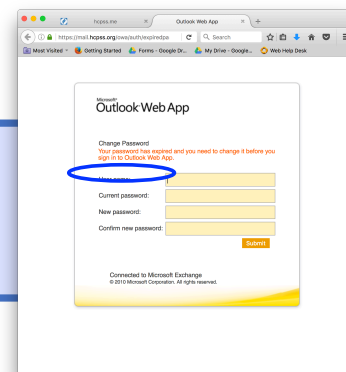


Staff Active Directory Password Resets



Reset your temporary password by going to <https://hcpss.me>, and clicking the **Change Password** link at the bottom.

The **Current password** is the one provided by the Staff/Student Account Management website.



Passwords must be a minimum of 8 characters consisting of 3 of the 4 below:

- Uppercase letter
- Lowercase letter
- Number
- Special character

Confirmation Message:

Your password has been changed. We recommend that you close all browser windows at this time

Passwords may not:

- Be reused for 10 password cycles
- The same as the account username

Error Message:

The password you entered doesn't meet the minimum security requirements.



Mac users should select **Create New Keychain** when prompted on first login.